

22 July 1981

MEMORANDUM FOR: General Counsel  
Director, Office of Policy and Planning

FROM : Deputy Director of Central Intelligence

SUBJECT : Legislative Affairs

1. As you both are aware, the Legislative Division of the former Office of Legislative Counsel was returned to the General Counsel's office because that Division has traditionally dealt with drafting of legislation and doing legal analysis of pending legislation. The clear instruction at the time OLC was disestablished, however, was that all of the activities of the Legislative Division would be conducted with the knowledge and participation of Legislative Liaison Branch of the External Affairs Staff. Unfortunately, in the last week there have been several instances in which the Legislative Division has sent forward papers, provided briefings, and engaged in other activities without adequately informing and coordinating with Legislative Liaison. Moreover, the lack of coordination has been such that I received two separate packages of materials in preparation for the FOIA hearing on 21 July, one from Legislative Division, OGC, and one from Legislative Liaison Branch.

2. Let me underscore that Legislative Division/OGC and Legislative Liaison Branch/OPP must work together and closely coordinate their activities on pending legislation. Preparation of briefing materials for the DCI and DDCI for hearings on such legislation should be done jointly by the two organizations and sent to us on a timely basis. Legislative Division/OGC should not work the Hill (Members or Staff) without the participation of Legislative Liaison Branch/OPP. There should be a complete exchange of information between the two organizations on briefings of other parts of the Executive Branch, Members of Congress and Congressional Staff on pending legislation, and I expect to be kept fully informed as well.



B. R. Inman  
Admiral, U. S. Navy

cc: DCI  
C/EAS/OPP

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